

ARTICLE 27 - ACTING PAY

(A) Employees who temporarily accept the full responsibilities of a position of a higher salary grade for four (4) or more hours worked (excluding lunch period) shall be paid at a rate equal to five percent (5%) higher than the employee's current base salary, plus longevity, or the minimum rate of the salary grade for the classification in which the employee is acting, whichever is greater. Acting pay for periods in excess of fifteen (15) calendar days require the written approval of the Director of Human Resources. Employees who are acting in any "exempt from overtime" position for 30 calendar days or more, shall not be entitled to overtime compensation. Selection for acting assignments shall be made from eligible employees in a fair and equitable manner taking into account the employees work history.